



HandsFreeFinance

HandsFreeFinance.com – Bureau Payments Module

Secure and Efficient Bureau Payments

The Bureau Payments Module from HandsFreeFinance.com is the first Internet-based BACS payment platform from Bottomline Technologies, the UK's most innovative BACS software supplier.

The Bureau Module is based on Bottomline's enterprise platform, a system used by some of the world's largest banking organisations. The new module has been developed to utilise the latest technology advancements offered by BACSTEL-IP.

Through the Bureau Module, users can gain secure access to the BACSTEL-IP payments network from Internet Explorer. The service also enables users to take full advantage of BACSTEL-IP.

- Instant on-demand access to Bottomline's centrally maintained, fully BACSTEL-IP approved, fault-tolerant systems.
- Automatic disaster recovery (DR). Benefit from the added peace of mind that HandsFreeFinance.com offers through its hosted systems.

- Significantly reduce operational costs. Relieve the burden of installing software, performing upgrades and costly maintenance support contracts.
- Flexible network access from any Microsoft® Windows 2000/XP platform. Access the service using secure Internet Explorer SSL-128bit technology.
- Secure multi-user access. Configure settings for an administrator and additional standard users.
- Electronic reporting enables automation of paper-based processes, removing paper and saving time and money.
- Increased control – monitor progress of payments online, maintain own contact details in real time and view payment history at submission/file level online.
- Existing infrastructure can be utilised, keeping costs to a minimum.



The Bureau Module offers seamless integration with your existing accounting systems. You can sign up to, and configure the solution online, as well as access it 24 hours a day, 7 days a week. There are a range of standard data templates to choose from, or we can create custom templates to suit your exact requirements*.

Quick and straightforward set-up

HandsFreeFinance.com delivers services direct to your desktop without the need for complex software installations.

The simple process consists of:

1. Initial set-up for data template (One-off process)

- Log-in to HandsFreeFinance.com website
- Request data file template
- Submit a sample of your data
- Log-out
- Bottomline will email you when templating is complete

2. Payment submission

- Log-in to HandsFreeFinance.com website
- Submit payment file online
- Receive confirmation upon file receipt
- Log-out
- Option to collect reports direct from BACS website

Technical Requirements

- Microsoft Windows 2000/XP. 256MB RAM, 100MB free hard disk space
- Internet Explorer 5.5 or above, 128-bit data encryption
- Data can be imported from text files (CSV, ASCII).

Bespoke formats can be custom built, subject to specification*

About Bottomline Technologies

Bottomline Technologies provides software and services to organisations who want more secure and efficient financial processes. The company is a leader in delivering innovative solutions that complement and extend the value of existing financial processes, business relationships and back-office systems. These solutions have enabled more than 9,000 customers worldwide, including 90% of the FTSE 100 and half the Fortune 100 to automate, manage and control their accounts payable processes more effectively.

*Additional charges may apply.



Bottomline Technologies
115 Chatham Street
Reading
Berkshire
RG1 7JX

For more information on
cost-effective remittance creation
and distribution, contact us on:

Tel: **0870 081 8250**
Fax: **0870 081 8280**
info@bottomline.co.uk
www.bottomline.co.uk